

Microsoft Teams

Restoring a Class team

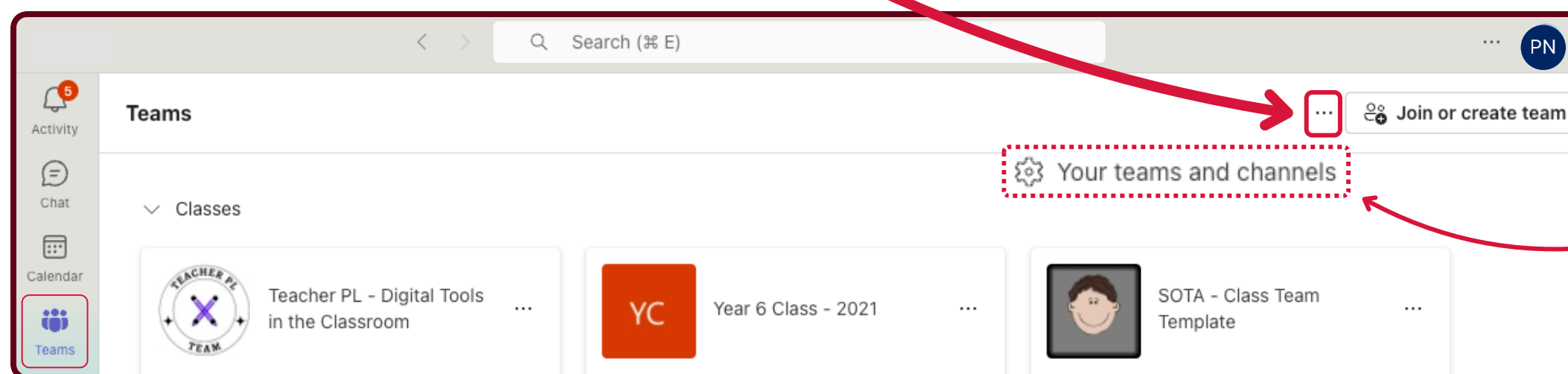


Follow the steps below to help you restore a Class team.

Note: The following steps are done using the Teams desktop app in grid view.

Step 1

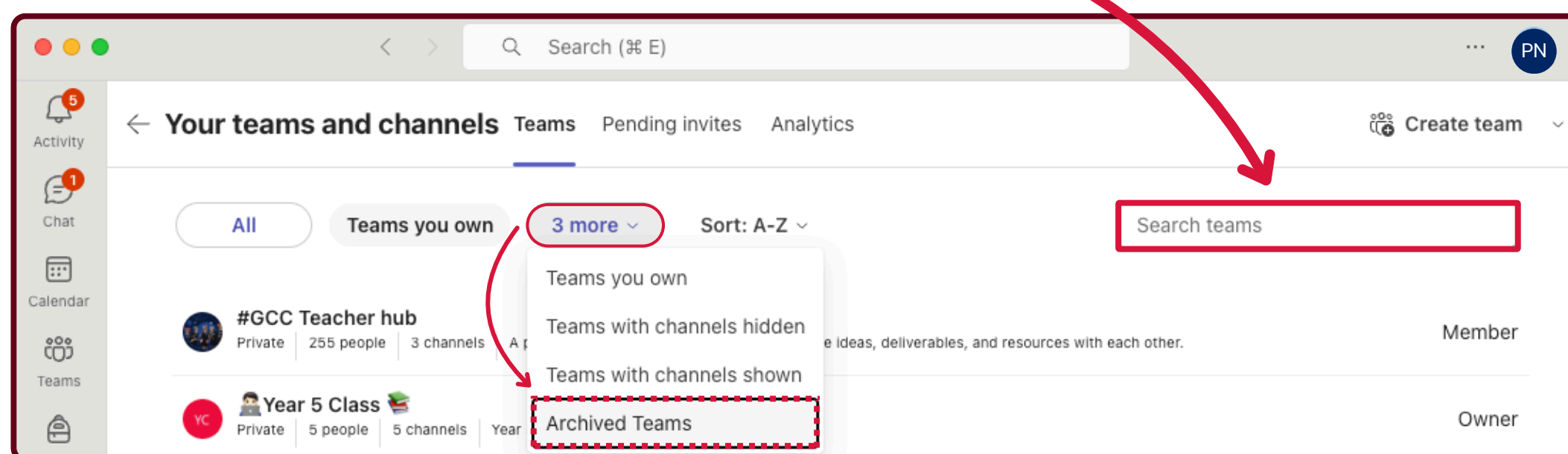
From the main teams menu click the **three dots** in the top right hand corner next to the button Join or create team.



Then click
**'Your Teams
and Channles'**

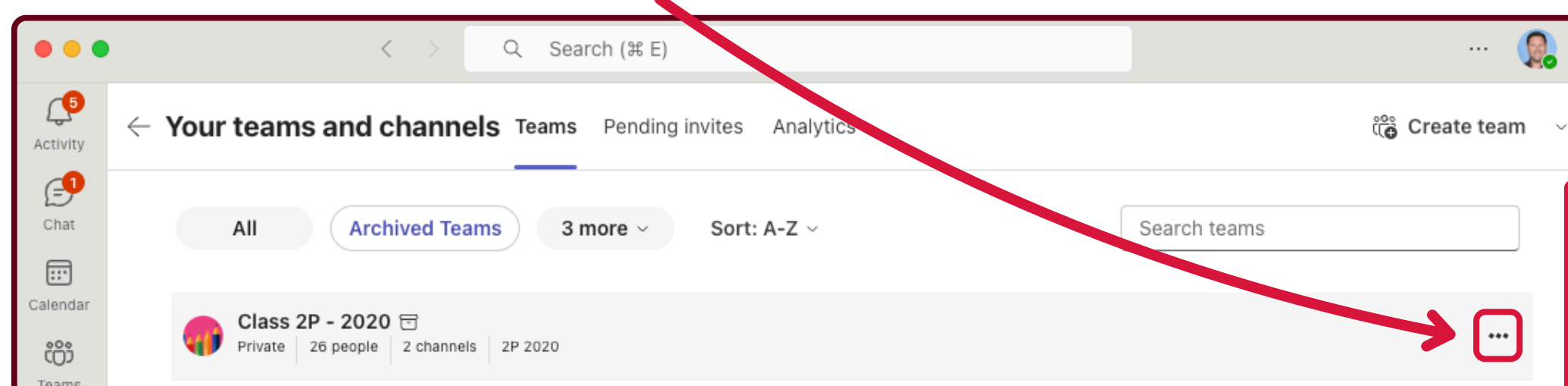
Step 2

Either **scroll** through the list of teams, use the **search bar** or **filter by archived teams** to find your archived team.

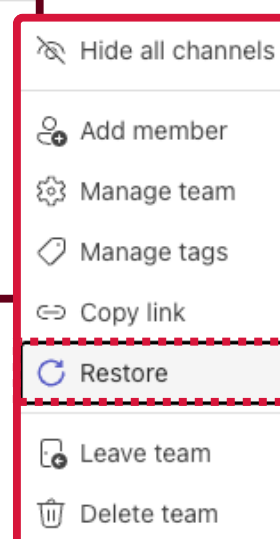


Step 3

Hover over the team and click the three dots on the right hand side.



Select Restore.



Your team will automatically restore giving all members access to the class team. It will be available under the classes section on the main Teams window.