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## **P&C Transition Grant guidelines**

### **Grant overview**

In March 2019, the NSW Government committed \$120 million to ensure that all parents with children at public primary schools have access to before and after school care (BASC) by 2021. As part of this commitment, a \$40 million Rental Subsidy Fund was announced. The P&C Transition Grant Program is a component of the Rental Subsidy Fund.

### **P&C Transition Grant objectives**

The objectives of the P&C Transition Grant are to:

1. Support approved parent-run BASC services that are transitioning to P&C ownership
2. Support P&Cs who are taking on responsibility for transitioning BASC services
3. Ensure continuing access for NSW Government primary school students to approved BASC services impacted by the recent Provider Category Review

### **P&C Transition Grant Program description**

The P&C Transition Grant Program is designed to support approved BASC services that have transitioned to P&C ownership as a result of the recent Provider Category Review.

The total funding pool available through the P&C Transition Grant Program is \$375,000. Applicants may seek up to \$10,000 (GST inclusive) to reimburse mandatory one-off costs directly associated with the transition to P&C ownership, pending eligibility as detailed in these guidelines.

Funding through this program is available on an ongoing basis; however, limited funding is available. Approval of funding will depend upon sufficient funds being available.

Funds will not be assessed competitively. Each application will be reviewed strictly in order of receipt and assessed according to the applicant's ability to meet the P&C Transition Grant Program's priorities and objectives as outlined in these guidelines.

Applications for the P&C Transition Grant Program will open in November 2022.

Applications can be submitted after this date through the [BASC Reform website](#). From the website, applicants will be directed to the SmartyGrants online grants management system to start their applications. Applicants will need to register online if they have not used SmartyGrants before. Registration is free and easy.

### **Key dates**

Applications open on 17 November 2022.

Applications will close when all funding has been committed.

### **Grant amounts**

Applicants can seek up to \$10,000 per application (including GST).

### **Eligible applications**

- Applicants must be an approved Out of School Hours Care (OSHC) provider.
- The application must benefit one (1) approved OSHC service operating in NSW.

- The service must have transitioned to P&C ownership as a result of the recent Provider Category Review
- The Provider Approval must have transitioned to a P&C as a result of the recent Provider Category Review
- Only one application per service will be considered
- Applications must be submitted by an authorised officer: a person legally able to enter into agreements on behalf of the approved service provider.



### **What expenses can be funded?**

Funding support is available for mandatory one-off costs directly associated with the transition to P&C ownership. These could include legal and accounting fees, and costs associated with provider and service approvals.

### **What expenses will not be funded?**

Funding is not available for any other expenses.

## **The application process**

### **What needs to be included in the application?**

Applicants will have the opportunity to review the application form and its questions once the round opens. However, the application form will request the following documentation, which applicants are advised to have before starting to fill out the form.

- Evidence of the transition of ownership of the approved service to the on-site school's Parents and Citizens Association
- Evidence of the transfer of the Provider Approval to the on-site school's Parents and Citizens Association
- Evidence of the payment of costs related to the transition of ownership to a P&C in the form of itemised and dated formal quotations or receipts of payment

## **Tax and legal implications**

The Department has received the following advice regarding the GST and its BASC Reform grants programs:

As the Department is not receiving any material benefit in return for the grant payment, and there is only a commitment, not a binding obligation, on the grant recipient to provide specified services, GST will not apply.

Accordingly, there is no requirement for the grant recipients to provide a tax invoice.

All grant funding requests should include GST. GST will NOT be added to any grant payment.

Grants under this program may result in financial, taxation, legal or other impacts. It is strongly recommended that you to seek independent financial advice on any impacts of receiving a grant. You may also seek advice from the Australian Tax Office on 1800 806 218 if you have further questions about your individual situation.

## **Disclaimer**

While every reasonable effort has been made to ensure that the facts contained within this document are correct at time of printing, the NSW Department of Education, its agents and employees, disclaim any and all liability to any person in respect of anything or the consequences of anything done or omitted to be done in reliance upon the whole or any part of this document. The NSW Department of Education may, at its sole discretion, and at any stage of the application process, do all or any of the following:

- require additional information from an applicant or sponsor
- change the scope of the requirements of these guidelines
- vary, amend (including by replacement) or terminate the application process.

Applicants may be contacted to provide feedback on this Grants Program as part of the evaluation of the program.

## **Contact us**

Email: [BASCGrants@det.nsw.edu.au](mailto:BASCGrants@det.nsw.edu.au)

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