P&C Transition Grant 26-27 Program Guidelines

Grant overview

The NSW Government has committed grant funding to support approved Outside of School Hours (OOSH) providers through a suite of grant programs. One of these is the P&C Transition Grant Program.

P&C Transition Grant Program purpose

The P&C Transition Grant Program is designed to support approved OOSH services that have transitioned to P&C ownership as a result of the Provider Category Review.

P&C Transition Grant Program objectives

The objectives of the P&C Transition Grant are to:

1. Support approved parent-run OOSH services that are transitioning to P&C ownership.
2. Support P&Cs who are taking on responsibility for transitioning OOSH services.
3. Ensure continuing access for NSW Government primary school students to approved OOSH services impacted by the recent Provider Category Review.

Key dates	
Open	9:00am Tuesday 6th July 2026
Close	5:00pm Tuesday 30th June 2027
Assessment	Ongoing
Notification	Complete and eligible grant applications will be notified of the outcome within 3 months of being submitted*

The above schedule will depend upon sufficient funds being available and may be amended at any time.
*Notification dates are subject to department approval processes.

Grant value

The total funding pool available through the P&C Transition Grant Program is $375,000. Applicants may seek up to $10,000 per application to reimburse mandatory one-off costs directly associated with the transition to P&C ownership, pending eligibility as detailed in these guidelines.

Funding through this program is available on an ongoing basis; however, limited funding is available. Approval of funding will depend upon sufficient funds being available.

Applications will close when all funding has been committed.

Selection Criteria

Eligibility criteria

- Applicants must be an approved OOSH provider.
- The application must benefit an approved OOSH service operating in NSW. One application is allowable per service location.

- The approved OOSH service must have transitioned to P&C ownership as a result of the recent Provider Category Review.
- The approved OOSH provider must have transitioned to P&C as a result of the Provider Category Review.
- Applications must be submitted by an authorised officer; a person legally able to enter into agreements on behalf of the approved service provider.

Assessment process

How are applications assessed and approved?

The P&C Transition Grant Program is a demand-driven grant program, which will be run across a single round in 2026-27. Funds will not be assessed competitively. Each application will be reviewed strictly in order of receipt and assessed according to the applicant's ability to meet the P&C Transition Grant Program's priorities and objectives as outlined in these guidelines. The decision-maker, Secretary of the NSW Department of Education reviews and approves the assessor's recommendations and gives final authorisation to notify applicants.

Application process

How to apply

Applications can be submitted through the OOSH Grants website. Applicants will then be directed to the SmartyGrants online grants management system to start the application. Applicants will need to register online if they have not used SmartyGrants before, and registration is free and easy.

What needs to be included in the application?

Applicants will have the opportunity to review the application form and its questions once the round opens. The application will request the following documentation, which applicants are advised to have ready before starting to fill out the form:

- Evidence of the transition of ownership of the approved service to the on-site school's Parents and Citizens Association.
- Evidence of the transfer of ownership of the Provider Approval to the on-site school's Parents and Citizens Association.
- Evidence of the payment of costs related to the transition of ownership to a P&C in the form of itemised, dated receipts and certified paid invoices.

What expenses can be funded?

Funding support is available for mandatory one-off costs directly associated with the transition to P&C ownership. These could include legal and accounting fees, and costs associated with provider and service approvals.

What expenses will not be funded?

Funding is not available for any other expenses.

Additional information

NSW Government Agency
NSW Department of Education

Decision-maker
Secretary of the NSW Department of Education

Reporting and acquittal requirements
Successful recipients may be able to request a variation to the approved grant project and agreement if both parties; the recipient and the department, agree in writing. Successful recipients must submit a final report and financial acquittal to the department within 14 days of the project completion / project end date.

Complaint handling
Any enquiry you have about the application process or the outcome of your application for this program should be sent to OOSHGrants@det.nsw.edu.au

Tax and legal implications
The department has received the following advice regarding the GST and its OOSH grants programs:

> As the department is not receiving any material benefit in return for the grant payment, and there is only a commitment, not a binding obligation, on the grant recipient to provide specified services, GST will not apply.
>
> Accordingly, there is no requirement for the grant recipients to provide a tax invoice.

All grant funding requests should be for the out-of-pocket expenses incurred by the service. For services that are registered for GST, this should be the GST exclusive amount of the expense. For services that are not registered for GST, this should be the GST inclusive amount of the expense being incurred.

Grants under this program may result in financial, taxation, legal or other impacts. It is strongly recommended that you to seek independent financial advice on any impacts of receiving a grant. You may also seek advice from the Australian Tax Office on 1800 806 218 if you have further questions about your individual situation.

Disclaimer
While every reasonable effort has been made to ensure that the facts contained within this document are correct at time of printing, the NSW Department of Education, its agents and employees, disclaim any and all liability to any person in respect of anything or the consequences of anything done or omitted to be done in reliance upon the whole or any part of this document.

The NSW Department of Education may, at its sole discretion, and at any stage of the application process, do all or any of the following:

- require additional information from an applicant or sponsor.
- change the scope of the requirements of these guidelines.
- vary, amend (including by replacement) or terminate the application process.

Applicants may be contacted to provide feedback on this grants program as part of the evaluation of the program.

Contact us

Email: OOSHGrants@det.nsw.edu.au

Website: https://education.nsw.gov.au/schooling/parents-and-carers/going-to-school/primary-schools/before-and-after-school-care/grants