NSW Department of Education
Assisted School Travel Program

School bell time updates

Use this form to make school bell time updates for the main and/or support/satellite classes for students currently accessing ASTP services.

Changes in bell times may result in a review of student eligibility where Parent/Carers may be required to submit a new Part A of the Application for Assisted School Travel.

Email the completed form to businessassurance.astp@det.nsw.edu.au.

Main school name: _____

Change request 1

☐ Main school

☐ Government support class. e.g. Autism (AU): - Choose an option - _____

☐ Non-Government satellite class name: _____

Bell times:	Monday	Tuesday	Wednesday	Thursday	Friday
AM:					
PM:					

Requested commencement date for bell time changes: _____

Change request 2

☐ Government support class. e.g. Autism (AU): - Choose an option - _____

☐ Non-Government satellite class name: _____

Bell times:	Monday	Tuesday	Wednesday	Thursday	Friday
AM:					
PM:					

Requested commencement date for bell time changes: _____

Certification by the Principal

I declare that:

- The requested changes have been discussed with the parents impacted by the change.
- I understand that the above changes may result in student eligibility being reassessed.
- The above details are true, correct and comply with the student attendance sector policy.

First name: _____ Last name: _____

Signature: _____ Date: _____