

**Uniforms at school checklist**

<input type="checkbox"/> Procedure checklist	<b>i</b> Procedure information and points to consider
<b>Consultation</b>	
<input type="checkbox"/> Consult students, teachers/other staff and parents/carers (include P&C, local AECG)	Uniform decisions must be the result of formal consultation with students, staff and parents/carers. Ensure Aboriginal design elements are developed and approved with local AECG and/or Elders.
<input type="checkbox"/> Consult suppliers and retailers	Notify all suppliers/retailers and allow sufficient time for any uniform changes to be implemented.
<input type="checkbox"/> SECONDARY: consult feeder/future primary school parents and students	Consultation with feeder/future primary school communities helps align expectations and supports transition to high school.
<input type="checkbox"/> Allow families lead time to purchase (up to 3 years if changes)	Parents/carers must be given sufficient time to purchase items; schools may need to allow up to three years where changes occur.
<input type="checkbox"/> Consider surrounding schools' uniforms	Consider public, Catholic and Independent schools nearby so the uniform complements the broader community expectations, while remaining distinguishable.
<input type="checkbox"/> Uniform positively promotes the school and reflects NSW public school values	The uniform should positively promote the school and reflect Values in NSW public schools (educational goals and social outcomes).

<b>Wellbeing</b>	
<input type="checkbox"/> Provide options for diverse student needs	Schools must set local uniform requirements that promote inclusivity, belonging and positive identity
<input type="checkbox"/> Encourage physical activity	Uniform items should be suitable for learning activities and physical activity throughout the day.
<input type="checkbox"/> Support choice and gender expression (include pants/shorts)	Students should be supported in their right of choice; options must include pants and shorts.
<input type="checkbox"/> Ensure affordability and comfort for all body shapes	Keep items affordable and comfortable, appropriate across a variety of learning activities.
<input type="checkbox"/> Respond to non-compliance appropriately, fairly and consistently	Responses must be appropriate, fair and consistent; students cannot be suspended or expelled for not wearing the uniform.
<input type="checkbox"/> Offer a variety of uniform options	Offering varied options promotes inclusivity, comfort and suitability for different needs.
<input type="checkbox"/> Plan for special occasions and public events	Special occasions/public events may require additional uniform considerations to ensure respectful and consistent presentation.
<input type="checkbox"/> Publish a 'how to wear the uniform' guide (presentation standards)	The guide should outline expectations for neatness, appropriateness and compliance with school standards.
<input type="checkbox"/> Positively encourage wearing the uniform	Schools should positively encourage wearing the uniform; principals may approve reasonable adjustments/exemptions case-by-case.

<b>Health &amp; safety</b>	
<input type="checkbox"/> Sun-safe items (hat covers head, neck, ears)	Identify sun-protection items to prevent injury and promote student health and safety.
<input type="checkbox"/> Safe footwear for specific activities	Enclosed footwear in TAS classrooms and workshops. Sandals or open footwear are not permitted in areas where there is a high risk of injury. Refer to Work health and safety hazard factsheet <a href="#">Footwear (PDF 128 KB)</a>
<input type="checkbox"/> Items for cold and hot weather suited to the local climate	Provide uniform items suitable for seasonal conditions and local climate.
<input type="checkbox"/> Visibility/road-safety considerations	Consider visibility and road-safety factors when selecting colours/items.
<input type="checkbox"/> Comply with legislation	Decisions must comply with the <i>Work Health and Safety Act 2011 (NSW)</i> and <i>Anti-discrimination Act 1977 (NSW)</i> .

<b>Supply &amp; purchase</b>	
<input type="checkbox"/> Inform families about required health/safety items	Clearly communicate which items are necessary for health and safety reasons.
<input type="checkbox"/> Ensure affordability; advise available financial support	Schools must advise parents/carers how to access financial support if needed.
<input type="checkbox"/> Establish and promote a clothing pool (donation/loan/low-cost)	Consider facilities to host a clothing pool.
<input type="checkbox"/> Follow procurement rules for suppliers and uniform shops	Use written agreements for supply arrangements/uniform shops; comply with procurement requirements (non-P&C operators).
<input type="checkbox"/> Provide reasonable access to buy items (location/hours)	Ensure preferred suppliers/on-site shop hours/location give families reasonable opportunities to purchase items.
<input type="checkbox"/> Publish supplier/retailer details on school channels	Keep supplier details (location and opening hours) up to date on the school website and communications.