

General permission to publish and disclose information

Dear Parent/ Carer

I am seeking your permission to allow the school/Department of Education to publish and/or disclose information about your child for the purposes of sharing his/her experiences with other students, informing the school and broader community about school and student activities and recording student participation in noteworthy projects or community service.

This information may include your child's name, age, class and information collected at school such as photographs, sound and visual recordings of your child, your child's work and expressions of opinion such as in interactive media.

The communications in which your child's information may be published or disclosed include but are not limited to:

- Public websites of the Department of Education including the school website, the Department of Education intranet (staff only), blogs and wikis
- Department of Education publications including the school newsletter, annual school magazine and school report, promotional material published in print and electronically including on the Department's websites
- Official Department and school social media accounts on networks such as YouTube, Facebook and Twitter
- Local and metropolitan newspapers and magazines and other media outlets.

Parents should be aware that when information is published on public websites and social media channels, it can be discoverable online for a number of years, if not permanently. Search engines may also cache or retain copies of published information. Published information can also be linked to by third parties.

Please complete the permission form and return to the school by the following date:

Date for return of permission form

Interpreter assistance

If you would like more information please contact the school.

If you need interpreter assistance to contact the school, please call 131 450, tell the operator what language you need and ask them to phone the school. The operator will get an interpreter on the line to assist you with your conversation. You will not be charged for this service.

Yours sincerely

Name of principal

Name of school

Parent/carers permission to publish consent

I have read this permission to publish and:

(Mark one box only below and leave the other one blank)

I give permission to the school/Department of Education to publish information about my child as described above, including in publicly accessible communications.

I do not give permission to the school/Department of Education to publish information about my child as described above, including in publicly accessible communications.

This signed permission remains effective until I advise the school otherwise.

Name of child (please print) _____

Name of parent/carers (please print) _____

Signature of parent/carers _____

Date _____