

Supporting Documentation Guidelines

Early Childhood Teaching Scholarship Programs (2020-21 - 2023-24)



We require all the information below to assess your eligibility for a scholarship payment.

- Most of the required information can be found on your academic transcript, which can be downloaded from your higher education provider's student portal. We encourage scholars to speak to their provider for support in accessing an official or unofficial transcript.
- To receive the 100% milestone payment, scholars must submit a full academic transcript as evidence that all course requirements have been met, and they are eligible to graduate or have graduated.
- Before submitting a payment request, please ensure that all supporting documentation displays all the required information below.
- If you provide insufficient documentation or information, you may be assessed as ineligible for a payment and required to submit during a future payment round.
- The examples provided are based on documentation from a sample of higher education providers. Document formats and types may vary between providers and are intended as a guide only.

- 1 -----> Your full name
- 2 -----> University or TAFE name and official letterhead
- 3 -----> Document date
- 4 -----> Degree name or code
- 5 -----> When the subjects were completed and session
- 6 -----> All subject codes
- 7 -----> All subject credit points
- 8 -----> All subject results
- 9 -----> Completion and enrolment status



Example University

30 January 2025

3

2

Academic Transcript

NAME: Jane Smith
STUDENT ID: 400000000
ENROLLED: 15/02/2021

1

Course Admission

2022 Bachelor of Early Childhood Education

4

Bachelor of Early Childhood Education

2022	Session 2	ECEC1106	Professional Experience	6	-	Enrolled
2022	Session 2	ECEC1105	Children's Rights	6	-	Enrolled
2022	Session 1	ECEC1102	Play-Based Learning	6	CR	Completed
2022	Session 1	ECEC1101	Early Childhood Foundations	6	CR	Completed
2021	Session 3	ECEC 0003	Recognised Prior Learning (RPL)	12	Pass	Completed
2021	Session 3	ECEC 0002	Recognised Prior Learning (RPL)	12	Pass	Completed
2020	Session 3	ECEC0001	Recognised Prior Learning (RPL)	12	CR	Completed

5

6

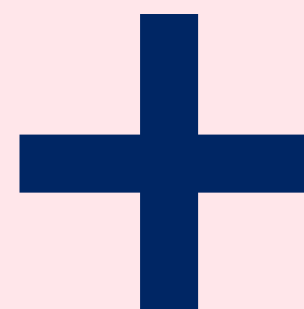
7

8

9



Submit multiple documents if you can't find all the required information in one document.



Example University

STUDENT ID: 400000000

2

NAME: Jane Smith

1

Enrolments

2022	Session 2	ECEC1106	6	Enrolled
2022	Session 2	ECEC1105	6	Enrolled
2022	Session 1	ECEC1102	6	Completed
2022	Session 1	ECEC1101	6	Completed
2021	Session 3	ECEC0003	12	Completed
2021	Session 3	ECEC 0002	12	Completed
2020	Session 3	ECEC0001	12	Completed

5

6

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Date Accessed: 30 January 2026



Note: Scholar name or Student ID must be visible on ALL documents

Example University

NAME: Jane Smith STUDENT ID:400000000 ENROLLED: 15/02/2021

Academic Transcript

30 January 2026

3

Bachelor of Early Childhood Education

4

Course Admission

2022	Bachelor of Early Childhood Education		
ECEC1106	Professional Experience	6	-
ECEC1105	Children's Rights	6	-
ECEC1102	Play-Based Learning	6	CR
ECEC1101	Early Childhood Foundations	6	CR
ECEC 0003	Recognised Prior Learning (RPL)	12	Pass
ECEC 0002	Recognised Prior Learning (RPL)	12	Pass
ECEC0001	Recognised Prior Learning (RPL)	12	CR

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8

Date Accessed: 30 January 2026



Unofficial Transcript for milestone payments

Student ID # [redacted]
[redacted]
[redacted]



Bachelor of Education (Birth to Five Years) - 3409BC

Please Note: This is an unofficial record of your results only and cannot be used as a legal and/or valid document for certification purposes. Any output printed from this page cannot be guaranteed to contain all available results.

Session	Subject Code	Subject Name	Points	Grade	Study Mode
202390	EEP304	Diversity & Difference in E/C	8	-	Online
202360	EEP400	Indigenous Education Studies	8	-	Online
202330	EEB423	Leadership and Management	8	CR	Online
202290	EML302	Investigation: Literacy	8	DI	Online
202260	EMC305	Investigatn: Maths, Sci & Tech	8	DI	Online
202230	EDU14C	Early Childhood Studies Credit	128	ICR	-
202230	EEP417	Rights of the Child	8	DI	Online
202230	EEB309	Wellness and Wellbeing	8	CR	Online

- Your Grade Point Average: 5.6
- Your total accumulated subject points: 168
- Progress Status: Active Student

Note: We encourage scholars to speak with their provider for support in accessing an official or unofficial transcript.



Charles Sturt
University

Private Mail Bag 8
Panorama Avenue
Bathurst NSW 2795
Australia

ACADEMIC TRANSCRIPT

Page 2

Student ID: [redacted]
Date Issued: [redacted]

Code	Subject Name	Grade	Points
2024 Session 1			
EEB427	Leading Early Childhood	PS	8
EER413	Research and Practice in Early Childhood Education	DI	8
EPT308	Infant Pedagogy for 0-2 Years	SY	8

Progress status: Graduand

GPA: 3.69

Course requirements completed: Bachelor of Education (Birth to Five Years)
Date to be conferred: 16-AUG-2024

Issued without alteration, amendment or erasure.

***** END OF TRANSCRIPT *****

Note: This example is an excerpt of a transcript only. To be eligible for payment of the 100% milestone, scholars must submit a full academic transcript (all pages) that clearly shows all course requirements have been met, and they are eligible to graduate or have graduated. Refer to page 1 for more information.

Initial and Milestone Payments Documentation
Unofficial Transcript

100% Milestone Payment Documentation
Full Academic Transcript

UNOFFICIAL TRANSCRIPT

Student ID: XXXXXX
FULL NAME
ADDRESS
SUBURB STATE
POSTCODE
COUNTRY

FULL NAME

Bachelor of Education (Early Childhood Teaching)

SWINBURNE

SWINBURNE UNIVERSITY OF TECHNOLOGY

Year	Unit Code	Unit Title	Credit Points	Mark	Grade
	EDU30002	Science and Technology	12.5	**	EXM
	EDU30004	Wellbeing and Resilience	12.5	**	EXM
	EDU30006	Families, Community and Citizenship	12.5	**	EXM
	EDU30007	Imagining the World Through the Arts	12.5	**	EXM
	EDU40001	The Healthy and Active Child	12.5	**	EXM
	EDU40002	Play and Environment	12.5	**	EXM
2023					
Teaching Period 3					
	COM10003	Learning and Communicating Online	12.5	81	HD

Grade Point Average: 3.571

Date of Issue: DD MM YYYY Student ID: XXXXXX

This is not an official certificate or transcript of your results. To obtain an official Academic Transcript, complete an Academic Transcript Request from the Student Forms website: www.swinburne.edu.au/student-administration/forms.

Note: We encourage scholars to speak with their provider for support in accessing an official or unofficial transcript.

ACADEMIC TRANSCRIPT

Student ID: [REDACTED]
[REDACTED]
[REDACTED]
Australia
[REDACTED]

Awards
GD-ECTEAS - Graduate Diploma of Early Childhood Teaching
Conferred on 22 January 2025

SWINBURNE
SWINBURNE UNIVERSITY OF TECHNOLOGY

Graduate Diploma of Early Childhood Teaching
The course requirements were completed on 13 January 2025.

Year	Unit Code	Unit Title	Credit Points	Mark	Grade
2024					
Quarter 1					
	EDU60052	Child Growth, Health and Wellbeing	25.0	76	D
Quarter 2					
	EDU60053	Child Play with Literacy and Creative Pedagogy	25.0	64	C
	EDU60054	Child Play with Science, Technology, Engineering and Mathematics	25.0	63	C
Quarter 4					
	EDU60055	Professionalism with Family, Community and Industry	25.0	60	C
Grade Point Average: 2.250					

[Signature]

Acting Registrar

Date of Issue: 22 January 2025

Student ID: [REDACTED]

Page [REDACTED]



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Verification requests:
<https://www.swinburne.edu.au/verification>

Note: This example is an excerpt of a transcript only. To be eligible for payment of the 100% milestone, scholars must submit a full academic transcript (all pages) that clearly shows all course requirements have been met, and they are eligible to graduate or have graduated. Refer to page 1 for more information.

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Updated: July 2026

Initial and Milestone Payments Documentation
Unofficial Transcript/Statement of Enrolment

100% Milestone Payment Documentation
Full Academic Transcript



University of New England
Armidale NSW 2351 AUSTRALIA
+61 2 6773 2000
askune@une.edu.au

CRICOS Provider Number 00003G | ABN: 75 792 454 315

This page summarises your Enrolment for the [redacted] academic period.
These details were true as at [redacted].

Student ID

[redacted]

Name

[redacted]

Address

[redacted]
[redacted]
[redacted]
[redacted]

Date of Birth

[redacted]

Academic Year

[redacted]

Course Code - BEDEC1

Attendance Type - Mode

[redacted]

Progression Details

Credit Points to Complete Course

192

Granted Advanced Standing

96

Total Achieved Credit Points

36

Note: We encourage scholars to speak with their provider for support in accessing an official or unofficial transcript.



ACADEMIC RECORD

NAME: [redacted]

STUDENT NUMBER: [redacted]

CONFERRED:
22 January 2026 Bachelor of Education
(Early Childhood and Primary)

COURSE ENROLMENT: Bachelor of Education (Early Childhood and Primary)					
UNIT ENROLMENT:		ENROLLED CP	ACHIEVED CP	MARK	RESULT
2020 TRIMESTER 2					
EDEC102	Young Children's Resilience	6	6	80	D
EDEC106	Perspectives of Children and Childhood: PrEx 5 days	6	6	77	D
2020 TRIMESTER 3					
EDIT124	ICT Across the Curriculum	6	6	86	HD
EDPE247	Teaching Physical Education in Primary Schools	6	6	90	HD
2021 TRIMESTER 1					
EDEE112	English Pedagogy in the Primary Curriculum	6	6	73	C
EDUC106	Teaching Development 1: Online PrEx 10 days	6	6	84	D
2021 TRIMESTER 2					
EDAE303	Creative Arts Key Learning Areas	6	6	78	D
EDEC105	Pedagogy of Play	6	6	53	P
2022 TRIMESTER 1					
EDEC201	Infant and Toddler Relationships: PrEx 10 days	6	6	81	D
EDME358	Primary Mathematics 2A: Space, Measurement and Number	6	6	76	D
2022 TRIMESTER 2					
EDEC104	Children's Spaces and Places	6	6	89	HD
EDEE212	English Teaching: Focus on Reading and Viewing	6	6	81	D
EDME369	Primary Mathematics 2B: Statistics, Algebra and Number	6	6	79	D
2023 TRIMESTER 1					
EDEC207	Authentic Assessment with Children: PrEx 10 days	6	6	87	HD
EDEC321	Young Children and the Creative Arts	6	6	82	D
EDSE359	Teaching Primary Science and Technology	6	6	84	D
2023 TRIMESTER 2					
EDEC206	Enquirers into History-Geography	6	6	81	D
EDSS379	Primary School Society and Environment Teaching	6	6	77	D
2024 TRIMESTER 1					
EDCX313	Aboriginal Education	6	6	93	HD
EDEC392	Early Education Philosophy and Practice: PrEx 15 days	6	6	75	D
EDEE312	English Teaching: Focus on Writing and Creating	6	6	83	D

Note: This example is an excerpt of a transcript only. To be eligible for payment of the 100% milestone, scholars must submit a full academic transcript (all pages) that clearly shows all course requirements have been met, and they are eligible to graduate or have graduated. Refer to page 1 for more information.

Initial and Milestone Payments Documentation
Unofficial Transcript

100% Milestone Payment Documentation
Full Academic Transcript



Enrolment Record

Student Number: [redacted] as at: 31/10/2024

Verification- Verify Enrolment Record Details at:
<https://www.uow.edu.au/student/admin/verification/>

Student No: [redacted]

Access Code: [redacted]

Name: [redacted]

Date of Birth: [redacted]

Mailing Address: [redacted]

Address: [redacted]

Physical: [redacted]

2123

Home Phone: [redacted]

Work Phone: [redacted]

Mobile Phone: [redacted]

Course: 1816 Bachelor of Education - The Early Years

Course Status: Active

Campus: Wollongong

Completion Date: Not Completed

Graduation Date: Not Graduated

Year	Session	Subject	Variation date	Status	CP	Mk	Grd		
2024	Autumn	EYAE302	Aboriginal Educ Booris	30/01/2024	Complete	6	60	P	
		EYCC301	Child, Fam& Comm	30/01/2024	Complete	6	71	C	
		EYFE301	Early Intervention	20/02/2024	Complete	6	67	C	
	Spring	EYCD202	Child Dev:Soc&Emot Found	14/05/2024	Enrolled	6			
		EYCD301	Effect. Learn Birth to 3	14/05/2024	Enrolled	6			
		EYLL302	Pedagogy & Practice	14/05/2024	Enrolled	6			
	Spring/Autumn	EYPD401	EY Project	03/07/2024	Enrolled	12			
	2023	Spring	EDLE100	Learn in Higher Educ	18/06/2023	Complete	6	81	D
			EYCD201	Child Dev:Conc and Foun	18/06/2023	Complete	6	76	D
EYEN202			Numeracy in Early Child	18/06/2023	Complete	6	73	C	
EYLL102			Lang & Lit in EC	18/06/2023	Complete	6	68	C	
Summer		EYCA301	Art Based P&P	18/10/2023	Complete	6	71	C	
		EYIT202	STEM in Early Childhood	19/09/2023	Complete	6	76	D	
		EYPD201	Curric Content and Prog	19/09/2023	Complete	6	57	P	
Total Credit Points Attempted:					60				
Total Credit Points Passed:					60				
Total Credit Points Enrolled:					30				

Note: We encourage scholars to speak with their provider for support in accessing an official or unofficial transcript.



UNIVERSITY
OF WOLLONGONG
AUSTRALIA

TRANSCRIPT OF
ACADEMIC RECORD

NAME: [redacted]
COURSE OF STUDY BEdEarlyYears
DATE QUALIFIED 09/07/2025
DATE AWARDED 25/07/2025

STUDENT NUMBER: [redacted]

Credit points accrued to date 192

YEAR/ SESSION	SUBJECT NUMBER	SUBJECT NAME	MARK / GRADE	CREDIT POINTS
* COURSE - Bachelor of Education - The Early Years				
2023 Spring	EDLE100	Learning in Higher Education	83 Distinction	6
	EYCD201	Child Development: Concepts and Foundations	65 Credit	6
	EYEN202	Numeracy in Early Childhood	68 Pass	6
	EYLL102	Language and Literacy in Early Childhood	70 Credit	6
	EYCA301	Arts-based Pedagogy and Practice	75 Distinction	6
	EYIT202	STEM in Early Childhood	75 Distinction	6
Summer	EYPD201	Curriculum Content and Programming	81 Distinction	6
	EYAE302	Aboriginal Education for Booris	89 High Dist.	6
	EYCC301	Contexts of Development: Children, Families and Community	86 High Dist.	6
	EYFE301	Early Intervention and the Community Context	76 Distinction	6
	EYCD202	Child Development: Social and Emotional Foundations of Learning	72 Credit	6
	EYCD301	Fostering Effective Learning in Children Birth to 3 Years	75 Distinction	6
2024 Autumn	EYLL302	Birth to 3 Years: Pedagogy and Practice	75 Distinction	6
	EYPD401	Early Years Project	80 Distinction	12
Spring/Autumn	EYLL402	Enriching Language and Literacy in the Early Years	75 Distinction	6
	EYMP302	Management and Administration in Early Childhood Education and Care	83 Distinction	6
Summer	EYTS401	Transition to School	77 Distinction	6
	EYED201	Inclusion in the Early Years	76 Distinction	6
	EYMP402	Advocacy and Leadership in Early Childhood	75 Distinction	6
	EYTE401	Contemporary Theories and Practice in Early Childhood	75 Distinction	6
2025 Autumn				18
* Unspecified Credit Points Granted				18
* Specified Credit Granted -				
	EYCA102	Creative Arts Education in Early Childhood Settings		6
				48

Note: This example is an excerpt of a transcript only. To be eligible for payment of the 100% milestone, scholars must submit a full academic transcript (all pages) that clearly shows all course requirements have been met, and they are eligible to graduate or have graduated. Refer to page 1 for more information.