

ECT Enrolment Evidence Guide

Please refer to this guide for examples of acceptable enrolment evidence, to confirm your enrolment in an ECT qualification.



To demonstrate eligibility you will be required to submit enrolment evidence.

You must submit evidence which confirms you are enrolled in an eligible course through a Statement of Enrolment, Transcript (official or unofficial) which includes **ALL** of the following information:

- 1 Applicant's full name
- 2 Name of higher education provider / Registered Training Organisation (RTO)
- 3 Course name and/or course code

- 4 Document date

- 5 Enrolment period
Please note: You must demonstrate enrolment for the year you will study in. For example, if you are commencing studies in 2026, your evidence must show enrolment during 2026.

Please refer to the next page for examples of acceptable documents

Please note: The department will not accept evidence in the form of statements of accounts, invoices, letters of offer.

Examples of ECT Enrolment Evidence





4 Document date

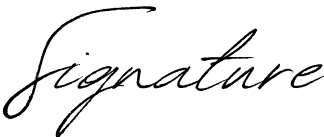
University Name 2

Confirmation of Enrolment

1 Jane Smith

3 This document is to certify that Jane Smith is currently enrolled in the “Course Name / Course Code”

5 Session 1 2026 (Full time)



Student Administration Services



4 Document date

University Name 2

Statement of Enrolment

1 Jane Smith

Student Status
Commencement date
Standard course duration

Course Name / Course Code 3

UNIT NAME UNIT CODE Study Mode Study Session 5

Student Administration Services



4 Document date

University Name 2

Academic Transcript

1 Jane Smith

Course Name / Course Code 3

5 Session 1 2026 UNIT CODE UNIT NAME Grade Credits

Total Credit Points Earned X Credits

Student Administration Services