

2026 ECEC Scholarship Program Privacy Notice

The NSW Department of Education ('the department') is committed to protecting the privacy of your personal information in accordance with the *Privacy and Personal Information Protection Act 1998* (PPIP Act).

To administer the 2026 ECEC Scholarship Program, the department is collecting personal information. The provision of this personal information is voluntary. If you do not provide this information, your application may be withdrawn/discontinued and the department may be unable to award the scholarship to you.

The department will use this information for the following purposes:

- processing the scholarship application, making scholarship instalment payments and otherwise administering the 2026 Early Childhood Education and Care (ECEC) Scholarship Program (Program);
- liaising with the Registered Training Organisation (RTO)/Higher Education Provider to provide support to you regarding your studies and your personal information in connection with the scholarship;
- assessing and evaluating the effectiveness of the Program;
- assisting future program design, including regarding scholarships;
- ensuring compliance with the department's obligations under laws governing or relating to the ECEC sector;
- informing the NSW Government on matters that may affect resourcing of the ECEC sector;

- conducting lawful research and compiling statistics relating to the ECEC sector or grant of scholarships (complying with privacy legislation);
- contact your service if required for the purpose of administering the scholarship program;
- contacting you regarding my scholarship experience, during and/or after completion of the scholarship and applicable Deed of Agreement, including via email, phone and SMS.

The department may engage contractors to assist in the assessment of scholarship applications. Each contractor is authorised by the department to act on its behalf and is required to comply with the PPIP Act as if it was the department. Contractors of the department will only use your personal information to provide the service the department is paying them to provide – this is a use of your personal information. These contractors are not permitted to use your personal information for any other purpose.

You understand the scope of the disclosure and approve the disclosure of your personal information on the above terms. You understand that you can withdraw your consent to the disclosure of this personal information at any time by accessing my profile in the Scholarship Management System (SMS) and clicking on the 'Ask for Help' button for support.

The department may disclose your personal information to the RTO or Higher Education Provider for the purposes mentioned above and enrolment and study verification, NSW Point and Service NSW for identity verification purposes, Salesforce and SAP for processing scholarship payments and ECEC services (employers) for employment verification if relevant. Apart from these circumstances, the department will not disclose your personal information to third parties unless authorised by law or with your consent. The department may publish material including insights from applications, however any such information will be de-identified.

Your personal information will be held and managed by the department in accordance with the PPIP Act, and subject to the department's Privacy Policy. For further information please see the department's Privacy Management Plan.

To access or amend your personal information please login to your profile in the Scholarship Management System (SMS) and click on the 'Ask for Help' button for support.

If you have a concern or complaint about the way your personal information has been collected, used or disclosed you should contact:

Legal Services – Privacy

NSW Department of Education

GPO Box 33

Sydney NSW 2001

E: legal.privacy@det.nsw.edu.au