Frequency tally

A frequency tally records the number of times that a focus behaviour was observed.

To apply for the 2026 High Learning Support Needs funding under the Disability and Inclusion Program, or the 2027 Inclusion Funding Program, observations demonstrating the frequency, intensity and duration of the concerns should be made across the preschool routine.

Child's name	
Focus behaviour	
Educator(s) name(s)	

Date	**Start time**	**Finish time**	**Setting/Context** *(location/ activity/ learning experience)*	**Tally of the number of times that the behaviour was observed**	**Total**

The NSW Department of Education has developed a series of **optional** templates to assist not-for-profit preschools (operating as community preschools) and mobile preschools to make observations. Community and mobile preschools may wish to use the templates to support an application for the 2026 High Learning Support Needs Funding under the Disability and Inclusion Program, or the 2027 Inclusion Funding Program. **Use of the templates does not determine the application outcome nor eligibility for funding.**